Google Classroom Code: leg772w
Mrs. Lees Email: 171287e@jeffcoschools.us
Office Hours for Remote Learning:
Monday/Wednesday 9:00-10:00 AM
Tuesday/Thursday 2:00-3:00 PM
Video Chat Link emailed/on Google Classroom
3rd Grade Remote Learning Info
Turning work in on Google Classroom is extremely simple. When a student clicks on “view assignment”, there is a button on Google Classroom labeled “Turn in.” Whenever they are finished with an activity, they just push the button and it lets me know that it is done and ready for feedback.

If a student has completed an assignment, but does not push turn in, the assignment will remain as incomplete on my end and will tell the student it is missing if it is past the due date. When an assignment says “missing” I will either assume they are not finished with it yet or haven’t started it. Please encourage your child to push turn in when they are done.

Quick note: Students are able to push done on blank or incomplete assignments. When this happens, they can’t edit the document until I return it. I will return all incomplete assignments for your student to finish with feedback to help them. Please talk to your child about the importance of pushing turn in only when they are done with an assignment.

I will do my best to post feedback on the assignment by the end of the week or following week depending on the due date.

Welcome to the 2020-2021 school year! This year, third grade will be using Google Classroom both in and outside of school, particularly during remote learning. This digital platform will allow students to access a variety of multimedia assignments both in the classroom and at home. Everything is saved digitally directly to Google Classroom, so no need to worry about work only being saved on one computer. I absolutely love using this platform to connect with both students and families, and have used it for years. Some of you may feel like a pro when it comes to Google Classroom, and it may be brand new to others. Please don’t hesitate to reach out to me with any questions about Google Classroom or the work that has been assigned.

What is Google Classroom?
Once your child is on Google Classroom, they will push the plus sign in the upper right corner and select “Join Class.”

Type in the code leg772w

Once they type in the code, it should access a class called “Mrs. Lees 3rd Grade Homeroom.” Every time your child logs in to Google Classroom this class will show up. Once the class has been added, your child just needs to click on it to view the posted materials.

If you would like to have access to the parent portion of Google Classroom, please just email me with the email address you would like it connected to. Using a Gmail account is the smoothest, and you can always create one for free if you don’t already have one. Adding you as a guardian allows you to keep tabs on your child's assignments and if they have completed them and turned them in.

August 24-28: Remote Learning with get to know you activities
Whole class video chat on Google Meet on Tuesday and Thursday from 11:00-11:20

August 31 and September 1: Students will come in by appointment for beginning of year testing (no remote learning these 2 days)

September 2-4: Your child will come in on one of these three days for in-person orientation (remote learning on days when not in orientation)

September 7: No School (Labor Day)

September 8: All in-person learning
To access Google Classroom at home, I would suggest using Google Chrome as your browser. It is the most compatible with the system and easiest to use. Then to login, there are a few routes. You can either go to classroom.google.com and login with their district email address, or use the Google Waffle. If you've never heard that term before, it is the symbol next to the arrow in the image above. Then click on the "Classroom" icon. This is the easiest way to login, especially if your student is using a school provided computer. In order for your child to login, they will need their school Google Account. Their email is their student id number (6 digits) @jeffcoschools.us. For example: 123456@jeffcoschools.us. Their password is Colorow8. If your child tries to login to Google Classroom using your email or a personal email, it won’t work. They do need to use their district email. Please see the back of side 3 for the class code to join.

Google Classroom Waffle:
Set of 9 circles in a grid next to the arrow in the photo. This is the fastest and easiest way to access any of the G Suite products such as Google Classroom, Drive (online storage for student work) and Meet for video chatting with the teacher.
Benefits of Google Classroom:

- All assignments, links, videos and activities can be found in one place
- Work is never lost; automatically saved to your child’s Google Drive
- You can be connected as a parent/guardian to keep track of what your child is working on
- Self-paced for students who may need a little more time to complete work
- Teachers can provide feedback on all assignments
- Digital, interactive, and fun!

When you first login to Google Classroom and click on the class, you will be brought to the stream page. This page will have any daily announcements that I post, as well as a timeline stream of assignments that have been posted. As more assignments come in, this page can get slightly bogged down.

My recommendation for students is to click on the tab at the top that says “Classwork.” This tab is more organized and easier to find what you are looking for. For each week of remote learning, there will be a bold heading on the classwork page with that week’s date. Underneath the heading will be a link to a suggested directions page. This will tell students what I am asking them to do each day of the week and a suggested time frame. They don’t have to follow the time frame, but it will help keep them on track.

Also underneath the heading will be assignments for the week. If it is a daily assignment, it will have that day’s date. If it is a multi-day or weekly assignment, it will be labeled as such. I try to keep this as easy and organized for kids so that if they are working remotely on Monday, they will click on the “Monday” date to find their work for that day.

I have listed my office hours on the back of this booklet. During those times I can video chat with you, your child, or both to help you walk through any questions you may have.
Hi there! My name is Kristen Lees and I will be your child’s third grade teacher this year. I’m so excited to get to know your child and your family throughout the course of the year. I will do my best to send out a weekly email (typically on Sundays) with updates and reminders for the week. I will send out the first parent email on Sunday, August 23 in preparation for remote learning. If you don’t get an email from me (I may either have the wrong email address or don’t have one for you), please email me and I will get you on the list. My email is on the back of this flip book.

Below are some videos I have filmed explaining different aspects of Google Classroom. Please feel free to view any of them to help walk you through this new learning system.

How to login: tinyurl.com/y26mvkvw

Key features of Google Classroom: tinyurl.com/yyxe9z97

Video from Mr. Tochtrop: tinyurl.com/ColorowK4Tech

Your child’s student ID #: 
Password: Colorow8